

**MONMOUTHSHIRE DIRECTORATE
FOR CHILDREN AND YOUNG PEOPLE**
(Chepstow School)

APPLICATION FOR TERM TIME ABSENCE

Name of child

Class

Date from

Date to **Total no. of school days**

Reason for request:

.....

.....

Signed **Parent/Guardian**

Date

For completion by School only

Permission **granted/not granted** by Head teacher

Signed Date

Always consult the school before booking travel for holidays in term time, as permission may not be granted.

Applications will be considered individually by the school, taking into account factors like the timing of the holiday and the child's attendance record.

Taking a holiday during term time means that children miss important school time, both educationally and for other school activities. It will be difficult for them to catch up on work later on.

Please return form to the school office.